

Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

**1824 Harris Road
Sheffield, OH 44054**

August 24, 2020

5:30 P.M. Regular Meeting

BHS/BMS Cafetorium

Mrs. Pat Czech, President
Mrs. Amy DeLuca, Member
Mrs. Sandra Jensen, Member
Mrs. Sheila Lopez, Member
Mrs. Lisa Miller, Vice President
Mr. Michael F. Cook, Superintendent
Mr. Michael A. Pissini, Treasurer



INSPIRE ~ EXCITE ~ EDUCATE



NOTICE TO THE PUBLIC

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances' problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

DISTRICT GOALS

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some sort of two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



Regular Meeting

1. ROLL CALL

"Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Shffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act."

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

2. CALL TO ORDER

3. OPENING CEREMONIES

Pledge of Allegiance

4. INFORMATIONAL ITEMS

5. REVIEW OF OPEN QUESTIONS

6. COMMENTS FROM THE PUBLIC

"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting."

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting."

7. APPROVAL OF THE AGENDA

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

8. TREASURER'S BUSINESS

A. REPORTS

B. BOARD MINUTES



It is recommended that the Sheffield-Shield Lake Board of Education approve Minutes from the following agenda(s):

Regular Meeting – August 10, 2020

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. PAYMENTS OF BILLS AND FINANCIAL STATEMENTS

It is recommended that the Sheffield-Shield Lake Board of Education approve the enclosed bills and financial statements.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

9. SUPERINTENDENT'S BUSINESS

A. REPORTS

B. PERSONNEL

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

1. It is recommended that the Sheffield-Shield Lake Board of Education honor the following employee(s) request:
 - a. **Barbara Krogg**, requesting an Emergency Paid Sick Leave (E-FMLA) for the Knollwood Elementary SSP Monitor position beginning September 8, 2020 through approximately October 20, 2020.
 - b. **Alison Harmon**, resigning as Knollwood SSP Monitor, effective August 25, 2020.
 - c. **Eric Ruble**, resigning as BMS Student Council Advisor effective August 10, 2020.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CERTIFIED TITLE I TUTOR

1. It is recommended that the Sheffield-Shield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification



and payroll requirements. This item was **TABLED** from the August 10, 2020 meeting.

a. **Andrea Giavroutas**

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CERTIFIED TITLE I TUTOR

2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

a. **Zoe Fries**

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. OTHER

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **LORAIN COUNTY ALCOHOL AND DRUG ABUSE SERVICE (LCADA) PROPOSAL**, which provides alcohol and drug prevention services to the Sheffield-Sheffield Lake schools for the 2020-21 school year.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **SECOND HARVEST FOOD BANK SCHOOL PANTRY PROGRAM MEMORANDUM OF UNDERSTANDING** for the period September 1, 2020-August 31, 2021.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

3. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **SECOND HARVEST FOOD BANK SCHOOL PANTRY PROGRAM AGREEMENT** for the period September 1, 2020-August 31, 2021.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

4. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **SECOND HARVEST FOOD BANK SCHOOL PANTRY PROGRAM NATIONAL BACKGROUND CHECK POLICY.**



Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

5. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **ChemSafe PROPOSAL FOR HAND SANITIZER AND DISPENSERS.**

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

6. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the **REDUCTION IN FORCE** of the following position(s) in accordance with the SSLTA Master Agreement effective commencing the 2020-21 school year.

- a. .75 Middle School Art Position
- b. 1 Elementary Physical Education Position
- c. 1 High School Math Position
- d. 1 Supplemental Show Choir Position

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

7. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following **CERTIFIED SUBSTITUTE PAY RATE FROM \$90 PER DAY TO \$120 PER DAY** commencing effective for the 2020-21 school year.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

10. **STANDING COMMITTEE REPORT**

- 1. Joint Vocational School
- 2. Athletic Counsel
- 3. Legislative Liaison
- 4. Endowment Fund
- 5. S.A.L.T.
- 6. Finance - Recessed

11. **EXECUTIVE SESSION**

It is recommended that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

TIME: _____

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



- A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:
- 1) _____ Appointment;
 - 2) _____ Employment;
 - 3) _____ Dismissal;
 - 4) _____ Discipline;
 - 5) _____ Promotion;
 - 6) _____ Demotion;
 - 7) _____ Compensation;
- A. _____ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)
- B. _____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.
- C. _____ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.
- D. X Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- E. _____ Matters required to be kept confidential by federal law or regulations or state statutes.
- F. _____ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at _____ p.m.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

12. **ADJOURNMENT**

Time: _____

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

*BHS/BMS Cafetorium
Regular Meeting*



*August 24, 2020
Regular Meeting*

The next meeting will be on September 14, 2020 at 5:30 PM at the BHS/BMS Cafetorium.